

## CANADIAN INTERNATIONAL SCHOOL OF BEIJING ACTIVITY CODE OF CONDUCT

**Representing our school in various activities throughout Beijing, elsewhere in China and abroad is a privilege that students must accept with a full sense of responsibility and pride. It should be understood that each student is an ambassador of our school, and the image that he or she demonstrates will be regarded as the standard for the entire school body.**

It is the desire of the school administration, coaches and supervisors that the behavior and attitude of our students will project an image of Canadian International School of Beijing that is of a positive nature, and one that will enhance the image of CISB both inside and outside the school community. It is expected that such behavior and attitude will be demonstrated in the classroom, throughout the school campus, as well as on the sporting fields and activity areas off the campus.

The School Code of Conduct, which all school community members are subject to and which is available on the school website will be the standard by which all school representatives, including participants, executive members, players, assistant coaches, coaches, managers, supervisors, etc., will be expected to conduct themselves in any area of endeavor. The regulations contained in the School Code of Conduct govern such things as personal behavior, attitude, courtesy, appearance, academics, sportsmanship, and general commitment to the various programs. In addition to the regulations set out in the School Code of Conduct, school representatives are expected to abide by the following regulations. Failure to comply with the School Code of Conduct or these regulations will result in an immediate review of an individual's conduct and appropriate action will be taken to rectify the situation, including where necessary the removal of a participant from a team or activity.

Each participant in our school team sports and other activities is expected to thoroughly review the School Code of Conduct and the following regulations prior to participating in any team sports or other activities, and should keep a copy at hand in order to refer to it when necessary. Homeroom teachers will post copies for general review by all students and staff.

### A. GENERAL BEHAVIOUR

1. Language: The use of profane or improper language, as well as the telling of unsuitable jokes, etc., are not acceptable and will not be tolerated. Extreme outbursts show a lack of self-control and immaturity, and reflect on the school as a whole, as well as the individual.

2. Attitude: Students are expected to demonstrate a positive attitude at all times, including during practices and games, and other activities, as well as at all **school functions, and in the classroom**. This means that it is necessary to be courteous, mature, cooperative, and respectful in a manner befitting young adults. Individuals should conduct themselves properly, with the knowledge that they are solely responsible for their actions.

3. Sportsmanship and Fair Play: Students are expected to perform to the best of their ability, within the context of the specific rules of their respective sport, during practices and games. It should be understood that CISB does not participate under a "win-at-all-cost" philosophy. Demonstrating sportsmanship and fair play towards teammates, opponents, officials, and others should be in the forefront of a team's basic philosophy and attitude. Self-control in both victory and defeat should be demonstrated at all times, and any form of aggressive or inappropriate behavior will not be tolerated. Athletes should play hard but play clean. Shaking hand of both opponents and officials after a game of competition should be a routine procedure for players and coaches.

### B. APPEARANCE AND DRESS CODE

Students should present a neat and clean appearance at all practices, games and other activities that they participate in. Ragged and torn clothing or items with offensive or inappropriate slogans or advertisements

are not acceptable. Jeans and T-shirts are not considered to be proper wearing apparel for out-of-town trips, and should not be worn.

Team coaches and activity supervisors must exercise appropriate discretion in the application of the dress code. As team coaches and activity leaders, they may choose to establish particular dress codes for various functions (away games, out-of-town trips, conferences, performances, banquets, provincial championships, etc.), and these are to be adhered to strictly by students. Possible options for these occasions may be dress pants and blouse or sweater for girls, and shirt and tie for boys. Above all, school representatives must be presentable and appropriate in their appearance.

Failure to comply with the regulations regarding general behavior or dress code and appearance will result in a meeting between the student and the appropriate coach or supervisor to review the student's conduct and to remind the student of his or her obligations. This initial meeting is expected to be sufficient to cause the student to adjust their conduct appropriately.

If the problem persists, the student will be referred to the school disciplinary committee for a decision on what further disciplinary action should be taken, subject to the approval of the school administration.

#### GENERAL COMMITMENT

1. Academics: Realizing that academics are the priority of the middle and high school years, students are expected to maintain acceptable minimum standards of academic achievement. School policy on Academic Eligibility for Activity members/Middle/Varsity Athletes states that in order to be eligible for participation, individuals must pass all courses, with an option to appeal should the student not meet the requirements. This regulation also applies to students participating in other activities. Any coach or student may appeal on the grounds of good cause where the student does not meet the established criteria.

In the event of an appeal the Athletic Director or the appropriate school administrator will convene an appeal committee of three coaches or supervisors, as appropriate, who will hear the appeal and make a decision.

**Academic responsibility includes attendance, punctuality, cooperation, general behavior, respect for teachers and fellow students, and making a genuine effort on all homework assignments, tests, projects, examinations, and general course work. In addition, individuals who are struggling in a subject are expected to seek extra help.**

**Practices, meetings, rehearsals, and games cannot be used as an excuse for failing to report for extra help, reporting for detention, being late for class, for incomplete work, or for failure to do assigned tasks.**

Students who are placed into detention or temporary in-school suspension will be allowed to continue to practice with the team and attend rehearsals, meetings, etc., subject to the approval of the school administration, but may not play in any games or represent CISB in competition or other activities while in TSPC.

Complete suspension (out of school suspension) will result in suspension from all team sports and other activities and may result in the removal of the student from that team sport or other activity for the duration of the season or school year.

2. Employment: Students must acknowledge the difficulty of making a serious commitment to both school activities and employment, the need to establish priorities, and that when they engage in a job which interferes with their ability to attend meetings, practices or games it may interfere with their responsibility to make a valuable contribution to a team or activity. **Students devoting time to jobs rather than**

**attending practices and meetings time may find that their coach or supervisor reduces their role in that team or activity.**

3. Fundraising: All students taking part in school teams or other activities must, when required, do their part in attempting to raise funds to support specific school programs.

4. Uniform and Equipment: Students have a personal responsibility to properly care for any uniform or equipment items issued to them. Students will be allowed a period of two weeks following the end of a sports or other activity season to return all uniform items and equipment provided to them. Students in some sports and other activities may be requested to submit a deposit at the beginning of the season. Failure to return such items on time will result in school reports not being released until delinquent accounts are satisfied and, where applicable, a forfeiture of any deposit. Uniforms are only to be worn on game days.

5. Smoking: Smoking is detrimental to an athlete's ability to perform and detrimental to the performance of the student and their team. It is also damaging to personal health. Therefore smoking is not an acceptable activity for students who wish to represent CISB. Students will be advised of the school no-smoking policy and warned of the consequences of a violation of the policy at the first school assembly. Follow-up warnings will be given during first day meeting with homeroom teacher when he or she reviews school expectations and when a student signs this agreement prior to the start of a sports or activity season.

If a student member of a team or other activity violates the school no-smoking policy, the student may be suspended and lose their of athletic privileges or committee member status

6. Alcohol and Drug Use: The use of alcohol or drugs by any student will not be tolerated under any circumstances, and will result in **IMMEDIATE DISMISSAL** from the team or other activity and a five-day suspension from school.

7. Varsity Team Room and Other Activity Areas: The condition of areas such as the boys' and girls' locker rooms, music room, drama/theatre areas, etc., are the responsibility of the students using those areas. These areas must be kept neat and orderly, and maintained in reasonably good condition. These designated areas are a privilege to use, and all activity participants must do their part.

Lockers must be kept locked and clothing equipment items should be put away after use. Coaches and custodial staff are not responsible for items left in the open during the day, not for items left behind after practices, games, or other activities. There is to be no eating of food or drinking of beverages in these areas. Horseplay or fooling around in the team locker and shower areas is not allowed. Failure to comply with these rules may result in loss of access to these areas and a general closure of that area.

8. Practices, Meetings, and Rehearsals: Members of team and other activities, including clubs, band, student government, cheerleaders, drama, debating, etc., must demonstrate a commitment to the program by attending practices and meetings regularly. Athletes must realize the importance of game and tournament preparation, through regular drills and practice situations. A failure to practice or attend activities faithfully at regularly scheduled times may mean loss of status within the team or activity structure and potential suspension from the team or other activity. Regular practice attendance includes being on time and assisting with equipment needs. Each of these activities is a group endeavor that requires the input and attention of all members equally.

9. Overlapping Sport Seasons: Individuals who choose to participate in overlapping activities must realize that their prime commitment lies with the team or activity with which they first became involved. Any participation in the second activity while the first is continuing may only be done with the permission of the coach or supervisor of the first activity that the student joined. Students should not attempt to undertake too many activities. Participation on teams with coinciding seasons will not be permitted.

10. Outside Activities: Conduct by participants while involved in activities outside of school hours and off the field of sports or outside the areas of other activities which reflect negatively on the school, the team or the individual will be treated as if it occurred while involved in school activities and will be subject to these regulations. In the case of violation of these regulations and the appropriate action in relation to his or her participation on a team or other activity will be immediately taken.

11. Quitting: **If a student quits a team or other activity he or she will not be permitted to participate with another team during the same sport or activity season.** Participation in a subsequent sport or other activity season will be subject to a review by the administration, athletic team, and athletic committee, as appropriate.

12. Transportation: Teams will usually travel to sports or other activity events on CISB or chartered buses. By signing below you acknowledge and agree that your child will and is permitted travel by this means.

## **OFF-CAMPUS ACTIVITY TRANSPORTATION AUTHORIZATION**

The undersigned parent/guardian (the "Parent") hereby authorizes Canadian International School of Beijing (the "School") to allow the below-named student (the "Student") to attend school-sponsored events held off the campus of CISB (the "Campus"), and for the School to provide transportation to such events on either School buses or chartered busses.

Withdrawal of Authorization

This Authorization and Release will remain in effect until it is withdrawn by written notice delivered to the School.

## **ACKNOWLEDGMENT**

I acknowledge that all the Activity is being provided by the "Provider as an independent contractor and **not on behalf of or as agent for Canadian International School of Beijing (the School)**".

## **RELEASE**

I hereby release the School, its employees, agents, officers, directors, and their heirs and assigns from any and all responsibility or liability for injury, illness or death of the Participant resulting from participation in the Activity.