

2022-2023 CISB FEE SCHEDULE

Grade	Application Fee	Tuition Annual Fee	Early Birds Discount (Paid before May 31 st)	Meal Plan
Montessori Nursery Half Day (4 ½ hours)	2,000 RMB / 350 USD	123,000 RMB	116,850 RMB	* Included
Montessori Nursery Full Day (7 hours)	2,000 RMB / 350 USD	183,000 RMB	173,850 RMB	* Included
Pre-K3 & Pre-K4 Full Day (7 hours)	2,000 RMB / 350 USD	203,000 RMB	192,850 RMB	* Included
Kindergarten Full Day (7 hours)	2,000 RMB / 350 USD	213,000 RMB	202,350 RMB	* Included
Elementary School Grades 1 ~ 5	2,000 RMB / 350 USD	253,000 RMB	240,350 RMB	** Smartcard system
Middle School Grades 6 ~ 8	2,000 RMB / 350 USD	263,000 RMB	249,850 RMB	** Smartcard system
High School Grades 9 ~ 10	2,000 RMB / 350 USD	293,000 RMB	278,350 RMB	** Smartcard system
High School Grades 11 ~ 12	2,000 RMB / 350 USD	303,000 RMB	287,850 RMB	** Smartcard system

Notes on tuition fees:

- An Early Bird Discount of 5% will be applied to Tuition Annual Fees paid in full on or before May 31st, 2022.
- Overdue accounts are subject to a penalty of 2% per month. See invoice for details.
- Offline classes and online classes will be subject to the same fees
- * Meals are included in Tuition Annual Fee
- ** Students must make deposits to a smartcard, which can then be used to purchase meals in the School Cafeteria

New Students Fees and Notes

Application Fee	Application Fee of 2000 rmb must be submitted with Application Form
Tuition Due Date	All fees must be paid immediately following receipt of Acceptance Letter and Invoice
School Uniform	Uniform items can be purchased through the school shop via the website https://08764482.yoopay.cn/ for questions WeChat ID: School_shop
School Bus	Please refer to the bus fee's schedule. Annual fees range from 14,000 – 20,000 RMB depending on the distance from school (Zones). Please send all bus request to schoolbus@cisbeijing.com .

2022/2023 CISB REFUND POLICY AND SCHEDULE

1. Tuition Fee

- Paid tuition fees are partially refundable in certain cases. All refunds are subject to a service charge equal to 5% of the Tuition Annual Fee in compensation for costs incurred by the School in processing the admission and withdrawal of the Student and for the costs of teaching resources committed for the full term of the Student's enrolment on the basis of the Student's enrolment.
- In the case of public health situations or emergencies during the School Year, the school will follow government and Education Bureau policies and continue to arrange classes either online or on campus.
- Refunds are quoted as a percentage of the Tuition Annual Fee and are subject to minimum tuition fees. No refunds are payable in the event that the amount of tuition paid is equal to or less than the minimum tuition fee.
- Written notice of withdrawal from the School must be given by the Parent/Guardian to the School in order to obtain a refund. The percentage of the Tuition Annual Fee that will be refunded will be determined upon the basis of the date written notice is received and the effective date of withdrawal from the School, as shown in the tables below.
- **No refund of the Tuition Annual Fee will be given if notice of withdrawal is received after the last day for receipt of written notice set out in the tables below.**
- **Start and end dates of each semester are determined by the reference to the Academic Calendar posted on the School Website, and are subject to change.**

Where the Student is Enrolled for the Entire Academic Year		
Effective Date of Withdrawal	Last Day for Receipt of Written Notice	Minimum Tuition Fee Payable (%)
Prior to August 29 th , 2022	August 1 st , 2022	5% of the Tuition Annual Fee
During the First Semester	November 30 th , 2022	55% of the Tuition Annual Fee

Where the Student is Enrolled for Only the Second Term		
Effective Date of Withdrawal	Last Day for Receipt of Written Notice	Minimum Tuition Fee Payable (%)
Prior to December 31 st , 2022	November 30 th , 2022	5% of the Tuition Annual Fee

2. Uniform Fee

- No refund will be given if the uniform has been worn.

3. Bus Annual Fee

- A minimum of one month's written notice of withdrawal from the Bus Service must be given in order to obtain a refund.
- The Bus Annual Fee will be refunded on a pro-rata basis, based upon a 10 month year, with a part month of attendance being considered a full month for the purpose of calculating the amount of a refund.

4. Other Fees and Deposits

- The Fee Deposit and any fees not listed above are non-refundable.
- The Tuition Annual Fee includes the cost of various school activities, including field trips. No refund will be provided in the event that a student fails, for any reason, to attend any such activity.